

Government of India
Income Tax Department
Office of the Principal Chief Commissioner of Income Tax, Kerala
C.R. Building, I.S. Press Road, Kochi – 682 018.

F.No.12/Estt/CC-CHN/2014-15

Date : 05/02/2014.

ALL HEADS OF OFFICES IN KERALA REGION

Sub: Annual General Transfers of Group 'B' and Group 'C' officials within Kerala Region.

In connection with the Annual General Transfers within the Kerala Region, the particulars are hereby called for in respect of Group 'B' (Gazetted) officers, Group 'B' (Non-Gazetted) and Group 'C' officials in accordance with the transfer policy. You are requested to bring the following to the notice of all the officials in your office immediately with direction to comply with the same.

All the officials who desire to furnish their details for consideration in AGT-2015 may furnish the following details by email to agt2015.estt@gmail.com {no other information needs to be furnished unless called for separately} **on or before 17th February, 2015.**

Name of the official, designation and present office	email id of the official	3 options in the order their preference		
		Option-1	Option-2	Option-3
Brief details for the furnishing of above options, if any [preferably in not more than 200 words] – No supporting documents need to be furnished unless called for, separately				

2. The officials may be informed that no hard copy / FAX of the above information should be sent/forwarded to this Office as the same will not be considered. If the options are not exercised by the official by email, his/her case will be considered as if he/she is not interested in transfer.
3. It is further conveyed that the information received by email from the official will be used during AGT 2015 and also for any transfer during the period FY 2015-16.



VENI RAJ
Deputy Commissioner of Income Tax (HQ)(Admn.)
O/o.Principal Chief Commissioner of Income Tax, Kerala.

Copy to:

1. The CCIT, Thiruvananthapuram / DGIT(Inv), Kochi / All CsIT/DsIT in Kerala Region - With the request to give their recommendations, if any, on specific cases latest by 20/02/2015, through a separate letter.
2. The General Secretary, ITSEWA/ITGOA / ITEF, Kochi.