



Office Of The
Chief Commissioner of Income Tax, Kochi
2nd Floor, C.R. Building, I.S. Press Road, Kochi – 682 018
Phone : [0484]-2391072/Fax-[0484]-2395583

F.No. CC-CHN/ADMN/Grievance/2012-13.

Dated: 30/04/2013

To

The General Secretary,
Income Tax Employees Federation,
Kerala Circle.

Sir,

Sub:- Minutes of the meeting of Permanent Committee for redressal of grievances of the personnel in the I.T.Department – reg.

Ref:- This office letter of even no.02.04.2013 & Action Taken Report dt. 23.04.2013 and Communications dated 26.04.2013 & 30.04.2013

Please refer to the above.

With regard to the decisions taken in the meeting of the Permanent Committee for redressal of Grievances on 08.02.2013, I am directed to inform the progress on implementation thereof as under:

1. **Appointment on Compassionate Grounds:** In continuation of communication dated 23.04.2013, I am directed to inform you that the Chief Commissioner of Income tax(CCA) has given approval for appointment on compassionate grounds in the case of Smt. Sarada, W/o Late Shri. Gopalakrishnan, NS, Kasaragod as MTS and process for appointment is already underway. I am further directed to inform that, the case of Smt. Eugy Babu, w/o Late Shri. M K Babu, Sr.TA, will be considered by the CCIT on 01.05.2013 and that the remaining cases have been posted for personal hearing by CCIT on 07.05.2013.
2. **Sanctioned strength, Working Strength and Vacancy position:** Shri. A G Narayan Hari, representative of ITEF, Kerala Circle attended the meeting of the Committee constituted for this purpose and he filed a statement of requirements of posts in all cadres except Stenographers in each station. From the Administration side it is informed that Sanctioned strength of posts exists only in respect of the Chief Commissioner of Income tax(CCA) which has been redistributed according to the administrative requirements of the region among the different stations. The sanctioned strength, working strength and vacancy position in respect of the Chief Commissioner of Income tax(CCA) is attached herewith.

Yours faithfully,

(OMPTRASAD U MENON)

Assistant Commissioner of Income tax(HQ)(Admn)

Encl: as above.

Report - Sanctioned and Working Strength of officers and staff								
[AS ON		31.03.2013]					
Sl. No.	Name of the post	Sanctioned Strength	Working Strength			Balance		
			Regular	Adhoc	Total	Promotion	DR	Total
1	CCIT / DGIT	3	3		3	0		0
2	CIT / DIT	19	19		19	0		0
3	Addl. /Jt. CIT/DIT	31	17		17	14		14
4	Dy./Asstt.CIT/DIT	57	36		36	21		21
5	Dy. Dir.[Systems]	2	1		1	1		1
6	Ast. Dir.[Systems]	0	3		3	0		0
7	ITO	116	110		110	6		6
8	AO Grade-II	2	2		2	0		0
9	AO Grade-III	23	22		22	1		1
10	Sr.Pvt. Secretary	3	2		2	1		1
11	Private Secretary	21	17		17	4		4
12	Asstt. Dir. [OL]	2	2		2	0		0
13	Sr. Hindi Translator	1	1		1	0		0
14	Jr. Hindi Translator	2	1		1	0	1	1
15	DPA - Grade 'B'	3	1		1	1	1	2
16	DPA - Grade 'A'	6	0		0	3	3	6
17	ITI	203	174		174	13	16	29
18	Office Supdt.	79	70		70	9		9
19	Sr. Tax Assistant	195	160		160	35		35
20	Tax Assistant	251	155		155	42	54	96
21	LDC	7	6		6	1		1
22	Merged SG-I&II	72	9		9	63		63
23	Steno Grade-II	44	19		19	0	25	25
24	SCD (Spl. Grade)	1	1		1	0		0
25	SCD, Grade-I	6	4		4	2		2
26	SCD, Grade-II	6	5		5	1		1
27	SCD [OG]	6	4		4	0	2	2
28	Notice Server	63	55		55	0	8	8
29	Multi Tasking Staff	159	72		72	0	87	87
30	Tea/Coffee Maker	2	0		0	2		2
31	Washboy	2	1		1	1		1
	Total	1387	972	0	972	221	197	418