

F.No.A-26017/04/2015-Ad.IX

Government of India  
Ministry of Finance  
Department of Revenue  
(Central Board of Direct Taxes)

R.No.460, 4th Floor, Samrat Hotel,  
Chanakyapuri, New Delhi-110021  
Dated, the 15<sup>th</sup> December, 2015

To

All the Pr. Chief Commissioners of Income Tax  
(Cadre Controlling Authorities)

Subject: Extension of benefit of two advance increments to Office Superintendent & Steno- Gr.I for the promotion to next higher grade on passing the Departmental Examination of Income Tax Inspector-Reg.

Sir/Madam,

The CBDT vide Letter No.C-18013/95/2014-V&L/Ad.IX dated 27<sup>th</sup> March, 2015 and letter No.A-26017/04/2015-Ad.IX dated 13<sup>th</sup> May, 2015 had extended the benefit of two advance increments to Senior Tax Assistants and Stenographers Grade-I (Erstwhile Stenographers Grade –II). The CBDT has been receiving representations for extending the benefit to similarly placed persons in same grade pay namely Office Superintendent & Steno- Gr.I.

2. The matter has been examined and it has been now decided to include the category of Office Superintendent & Steno-Grade-I into the scheme of two advance increments on passing the departmental examination to the next higher grade.

3. This issues with the approval of Competent Authority.

Yours faithfully,



(Nirbhai Singh)

Under Secretary to the Govt. of India

Copy to:-

1. The Director General of Income Tax (HRD), 2<sup>nd</sup> Floor, ICADR Building, Plot No.6, Vasant Kunj, Institutional Area, Phase-II, New Delhi-110070.
2. The Data Base Cell, ARA Centre E-2, Jhandewalan Extension, New Delhi-110055, with request to post this on the website of the Department i.e. <http://www.incometaxindia.gov.in> for general information.
3. Principal Chief Controller of Accounts, CBDT, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
- ✓ 4. The President, ITEF, Manishinath Bhawan, A/2/95, Rajouri Garden, New Delhi – 110027.
5. Guard File

Yours faithfully,



(Nirbhai Singh)

Under Secretary to the Govt. of India