



सत्यमेव जयते

Government of India
Income Tax Department
Office of the Principal Chief Commissioner of Income Tax, Kerala
Central Revenue Building, I.S. Press Road, Kochi – 682 018.

F.No.12/Estt-1/CC-CHN/2016-17

Date : 13th April 2016.

OFFICE MEMORANDUM

The undersigned is directed to forward herewith a copy of the Minutes of meeting held on 01.03.216 under the Chairmanship of Pr.CCIT, Kerala to discuss the transfer guidelines for AGT 2016 for information.

Encl: As above

VENI RAJ
Joint Commissioner of Income Tax [OSD]
O/o. Pr. Chief Commissioner of Income Tax, Kerala

MINUTES OF THE MEETING HELD ON 01/03/2016 AT THANIMA HALL TO DISCUSS THE TRANSFER GUIDELINES FOR AGT 2016

The meeting to discuss and arrive at the broad guidelines for AGT-2016 was conducted under the chairmanship of Pr.CCIT, Kerala at 11.00 AM in 'Thanima' on 01.03.2016. The following officers/officials attended the meeting.

1. Shri. P.R. Ravikumar Pr.CCIT, Kerala
2. Shri. Anil Goel, CCIT, Thiruvananthapuram
3. Shri. Pranab Kumar Das, Pr.CIT, Kochi-1
4. Shri. A. Mohan, CIT[Admin. &CO], Kochi
5. Smt. Swapna Nanu Ambatt, Addl.CIT[HQ][Admin./Vig]
6. Smt. Veni Raj, DCIT[HQ][Admin]
7. V.M. Jayadevan, Representative- ITGOA
8. N. Sreekumar, Representative- ITGOA
9. Binu Vimalan, Representative- ITGOA
10. A.G. Narayan Hari, Representative- ITEF
11. M.R. Sabu, Representative- ITEF
12. Binoop.A, Representative- ITEF
13. Rasheed. K.I, Representative- ITEF

1. The first point of discussion was whether to consider Aluva as a separate station or not for the purpose of AGT. After deliberating the pros and cons on both side, the consensus was reached deciding to consider it as a separate station for AGT 2016.
2. Rotation of officers/officials from assessment to non assessment posts was the second point of discussion. The association representatives raised the issue of DGIT office where few instances of over staying in a particular post for more than 8 years. Also maintained that this should be done away with to ensure that all are getting equal opportunity to gain experience in various fields. Administration agreed for rotation in principle but maintained that in some posts for the sake of continuity and administrative requirement certain officers/officials will have to be retained.
3. The next point of discussion was the minimum tenure for considering a request for transfer or to transfer the official. Representatives of ITEF were of opinion that the current 5 year tenure and 2 years cooling off period is advisable. But the representatives of ITGOA has

taken a stand of 8 year tenure in Kochi, Trivandrum and Kozhikode and 5 in other stations. After discussions, the ITGOA representatives agreed to the existing tenure for transfer subject to the condition that there will be no compulsory transfer only on stay basis.

4. The minimum cooling off period of 2 years decided in the meeting was further qualified by a relaxation restricting to 1 year on two conditions:

1. Administrative exigency
2. Availability of clearcut vacancies.

5. Representative of the ITGOA and ITEF suggested that assurance should be given to the officers/officials posted in Wayanadu and Kasargod offices to the effect that they will be given the choice place after 2 years of service in the above places. Administration agreed to the suggestion.

6. The demand to review the postings of new recruits was another point of discussion wherein the associations stood by their stand that posting of new recruits may be done in such a way that it will not adversely affect the already pending requests to smaller stations like Thiruvalla, Thodupuzha etc. This was discussed in detail and administration was of the view that the interests of the newly recruited officials also need to be protected since they are getting adjusted to a completely new location since majority are from other states. Administration assured that due care will be taken while posting the newly recruited officials so as to avoid such a situation mentioned above.

7. Next point of discussion was on compassionate/special grounds for relaxation for AGT2016. Staff representatives argued for a committee to consider the cases. Administration stated that compassionate ground should be given due consideration in an objective and transparent manner. However there is no need to refer such cases to any committee and final decision in this regard will be taken by the Pr.CCIT, Kerala.

8. The modalities of transfer on administrative ground was discussed next. The association side argued that reason for transfer on administrative ground should be communicated to the officer/official considered. Through the administration agreed this in principle, it also communicated that it is not possible in such cases, where confidentiality needs to be maintained.

9. Representatives of ITGOA requested that in RY: 2016-17, few ITO posts are likely to be unfilled and this vacancies should not be allocated for mofussil stations specifically Thiruvalla and Kottayam. Administration agreed this suggestion and assured the representatives that distribution of such vacancies will be fixed in the beginning of the year and will be reviewed every year based on administrative requirement.

10. Both the service associations requested for posting the offices/staff directly under Range Head. But the administration maintained the view that since the office of the Commissionerate is better positioned to make the internal postings based on the ground realities, such as competence required in each posts, work load etc., this cannot be accepted.

11. ITEF requested for issue of transfer orders of all cadets simultaneously, without much time gap. Administration ensured that all sincere efforts will be taken to achieve the same.

12. Associations were of the opinion that while considering the transfers & postings, due consideration needs to be given to the vacancies which are likely to arise up to 30th September 2016. This stand has been considered by the administration and decided that transfer and postings of this year will be done in such a manner that the vacancies arising up to 30.06.2016 will be considered while passing the transfer orders.

The meeting concluded at 12.45PM