



Government of India
Ministry of Finance
Department of Revenue
Central Board of Direct Taxes
DIRECTORATE OF INFRASTRUCTURE

'A' Wing, 3rd Floor, HUDCO Vishala, 14, Bhikaji Cama Place, New Delhi

Phone No.: -011-26712911	Fax No.: -011-26103215
F.No. DTT(Inf.)/Unit-II/Op.Veh/Allocation/2014-15/ 2250	Dated: 13/03/2015

To

The Pr. Chief Commissioners of Income Tax(CCA),
Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Delhi,
Guwahati, Hyderabad, Jaipur, Kanpur, Kochi, Kolkata, Lucknow, Mumbai, Nagpur,
Patna, Pune

Madam/Sir,

Sub: Sanction for hiring of Additional Operational Vehicles and final Deployment of Operational Vehicles - regarding.

I am directed to convey the administrative approval and financial sanction of the President of India for hiring of 701 additional Operational Vehicles (Mid size vehicles) at the existing ceiling rate of Rs.40,000/- per month per vehicle for the 701 new Assessment Ranges and additional offices created under various Directorates, in the Income Tax Department consequent to the cadre restructuring.

2. In supersession of all allocations of Operational Vehicles made earlier, the Region wise final allocation of Operational Vehicles (both owned and hired) is given below:

CCIT(CCA) Operational Vehicles (Final Distribution)					
Sl. No.	CCIT(CCA)	No. of Govt. Owned Vehicles used as Op. Veh. (as reported)	Final Sanction of Hired Vehicles		Total Sanctioned Operational Vehicles (Govt. Owned & Hired)
			Mid Size	Small Size	
1	Ahmedabad	2	168	8	178
2	Bangalore	1	143	5	149
3	Bhopal	0	116	9	125
4	Bhubaneshwar	4	33	10	47
5	Chandigarh	9	145	25	179
6	Chennai	6	148	29	183
7	Delhi	0	228	11	239
8	Guwahati	0	55	0	55
9	Hyderabad	0	85	59	144

10	Jaipur	0	74	29	103
11	Kanpur	0	75	17	92
12	Kochi	0	56	0	56
13	Kolkata	0	161	1	162
14	Lucknow	0	95	7	102
15	Mumbai	0	327	10	337
16	Nagpur	0	26	4	30
17	Patna	0	73	12	85
18	Pune	1	112	12	125
	Total	23	2120	248	2391

3. Subsequent to the allocation as given in Para-2 above, the final allocation of Operation Vehicles (both department owned and hired by the department), Region wise and Unit wise is given in Annexure-A. The Pr.CCsIT are requested to allocate the Operational Vehicles as per this distribution.

4. The Operational Vehicles have been allocated separately for the Pr. CCsIT Regions, DGsIT (Inv.), NADT & RTIs, Directorates of the CBDT and DGIT(I&CI). In Pr. CCIT, Delhi and Mumbai Regions, the Operational Vehicles required by Central Charges i.e. CIT(Central) and CIT(A), Central have been allocated to Pr.CCIT, Delhi and Mumbai Region respectively. In all other regions such vehicles have been allocated to the respective DGsIT(Inv.).

5. Other than the government owned vehicles which are being used as Operational Vehicles, remaining Operational Vehicles shall be hired at the actual rates, within the above noted ceiling rates, after following all formalities for selection of vendors as per the provisions of GFRs. Further, the actual of hiring of Operational Vehicles for the new Ranges/Offices shall be subject to the notification of the concerned office and the actual joining of the officers in the new post. It shall be ensured that the cars hired are not old and are fit and in proper running condition.

6. Standard Operating Procedures (SOPs) for hiring and use of operational vehicles have been prescribed, which are being sent separately. The concerned controlling authorities must ensure that these instructions are followed.

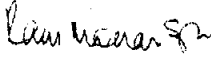
7. An Annual Information Report regarding of staff cars and operational vehicles has also been prescribed which is being sent separately. The concerned controlling authorities must ensure that the Annual Information Report in the prescribed proforma is sent by 30th April for the year ending on 31st March.

8. The expenditure on account of hiring of these Operational Vehicles shall be debitable to the Head of Accounts "Office Expenses" under the Demand for Grant No.43 - Direct Taxes, Department of Revenue, Ministry of Finance and will be met out from the budgetary grant under the head "Office Expenses" allocated to the respective Budgetary Authorities.

9. Attention is also invited to OM Dy. No.418/FA(F)/2004 dated 04.04.2006 issued by the Department of Revenue delegating the full financial powers to HODs in respect of hiring of vehicles in replacement of regularly (Mature) condemned vehicles, subject to GFRs 2005 and instructions Issued from time to time. In case of replacement hiring in lieu of premature condemnation of vehicles, a reference is required to be made to the Board.

10. This is issued with the concurrence of the IFU-III vide their F.No.DIT(Inf.)Unit-II/Inc-Vehicles/2012-13 dated 16.01.2015, Sanction Order No.AA/11/2014-15-Ad.VIII(DT). The final allocation of Operational Vehicles has been approved by the Member (P&V).

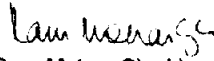
Yours faithfully,


(Ram Mohan Singh)
Addl.DIT (Infra.)-II
New Delhi

Encl.: As above.

Copy to:

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(Ram Mohan Singh)
Addl.DIT (Infra.)-II
New Delhi

CC Charge Ranges

Annexure-A

Sl. No.	Regions	Assessment Range		Ranges with CC Central	International Taxation Range	IT&TP Range	Transfer Pricing Range	TDS Range	Exemption Range	CIT (LTU) Range	Total	Total Vehicles required @ 2 per Range	Special Range @1	DC/ AC/ Singal ITO Station @ 1 per Station	ITAT vehicle required @ 1 per Bench	Total	
		Corporate Range	Non-Corporate Range														
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(11)	(12)	(13)	(14)	(15)	(16)	(17)
1	Gujarat	8	58		0	3	0	4	2		75	150	8	15	5	28	178
2	Karnataka & Goa	7	35		2		5	5	2	0	56	112	11	22	4	37	149
3	Madhya Pradesh & Chatisgarh	0	33		0		0	3	2		38	76	2	44	3	49	125
4	Odisha	1	11		0		0	1	1		14	28	1	17	1	19	47
5	NWR	0	57		1		0	4	2		64	128	5	43	3	51	179
6	Tamilnadu	8	55		3		3	5	2	0	76	152	11	16	4	31	183
7	Delhi	27	45	9	6		9	6	2	2	106	212	18	0	9	27	239
8	NER	0	15		0		0	2	0		17	34	1	19	1	21	55
9	Andhra Pradesh	5	37		0	3	0	4	2		51	102	6	33	3	42	144
10	Rajasthan	0	30		0		0	3	2		35	70	2	28	3	33	103
11	UP (West) & Uttarakhand	0	30		2		0	3	1		36	72	2	17	1	20	92
12	Kerala	2	16		1		1	2	2		24	48	2	5	1	8	56
13	West Bengal & Sikkim	15	45		0	3	0	6	2	0	71	142	6	9	5	20	162
14	UP(East)	0	27		0	0	0	3	1		31	62	1	36	3	40	102
15	Mumbai	45	60	8	12	0	12	6	2	4	149	298	27	0	12	39	337
16	Nagpur	0	9		0	0	0	2	1		12	24	1	4	1	6	30
17	Bihar & Jharkhand	0	24		0		0	3	2		29	58	1	24	2	27	85
18	Pune	1	44		0	3	0	3	2		53	106	9	8	2	19	125
	Total	119	631	17	27	12	30	65	30	6	997	1874	114	340	63	517	2391

Ram Mohan Singh
 Ram Mohan Singh IAS
 Additional Director of Income Tax (Intra.)
 CBDT, Ministry of Finance
 New Delhi