

96/12



**प्रधान मुख्य आयकर आयुक्त कार्यालय, केरल**  
**OFFICE OF THE**  
**PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, KERALA**

केन्द्रीय राजस्व भवन ,आई.एस.प्रेस रोड ,कोच्ची- 682 018

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F.No.Pr.CC-CHN/PR/Gen-15/2015-16

Date: 18/11/2015

**ORDER**

A Complainants Committee had been constituted at the level of the Chief Commissioner of Income tax, Kochi to look into all complaints of sexual harassment against women in working place in the Income Tax Offices in Kochi, Mattancherry, Aluva and Thodupuzha vide CCIT's order of even no. dated 19/11/2013. This committee was constituted as per the directions of the Board vide letter in F.No.402/6/2006-ITCC dated 19/05/2006, in the light of the guidelines issued by the Supreme Court in the case of Vishaka Vs State of Rajasthan (1997) 6 SCC 241. The above Committee was reconstituted as per the directions of the Board vide letter in F.No.402/218/2013-ITCC dated 16/09/2014, in the light of the report in the case of Ms. Bonani Ghosh, CIT before National Commission for Women. As some of the members has been retired/ transferred, the Committee is reconstituted with the following members.

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|---|---|
| 1. Smt. Uma Venkatesan<br>(Chairperson)                     | Additional Commissioner of Income Tax,<br>Non Corporate, Range-1, Kochi.  |
| 2. Smt. Pavuna Sundari<br>(Member Secretary).               | Deputy Commissioner of Income Tax<br>O/o the CIT(Exemptions), Kochi       |
| 3. Smt K.G. Vilsamma  | Income Tax Officer (Tech),<br>O/o the CIT, Kochi-2.                       |
| 4. Smt. Marykutty Mathew                                    | Income Tax Officer(HQ),<br>O/o the CIT(TDS), Kochi.                       |
| 5. Smt.K.V Latha  | Sr.Hindi Translator, O/o The Pr. CCIT, Kerala.                            |
| 6. Smt.Viji Gopalakrishnan                                  | DD(Systems), O/o the CIT(CO & Audit), Kochi.                              |
| 7. Shri B Sajjive   | Deputy Commissioner of Income Tax (HQ)(Tech)<br>O/o the Pr. CCIT, Kerala. |
| 8. Smt. Mary Matilda<br>(Representative of NGO/third party) | Retd. Principal, Maharajas College, Ernakulam                             |

All concerned are advised to contact any of the members of the Compliant Cell, for redressal of their grievances, if any. The Member Secretary will be responsible for sending the periodical statements to the Grievance Cell, Dept. of Revenue (Hqrs). The Committee should meet as and when required and in any case atleast once in six months and review the progress of the functioning of the Committee.

Sd/-

(P R Ravikumar)

Principal Chief Commissioner of Income Tax, Kerala

**Copy To:**

1. The Members.
2. The Chief Commissioner of Income Tax, Thiruvananthapuram.
3. The Director General of Income Tax, Kochi.
4. All Heads of Offices in Kochi Charge with the following directions:
  - a) *Wide publicity may be given to the formation of the Committee. Any complaint on sexual harassment of women in work place in the Department could be lodged with any of the members of the Committee and such complaints need not be routed through proper channel.*
  - b) *This may also be circulated among all officers and staff working in your office and a copy of this may be exhibited in the Notice Board also.*
5. The Secretary, ITEF, Kochi.
6. The Representative, ITGOA, Kochi.
7. The General Secretary, IRS Officers Association (Kerala), Kochi.
8. Notice Board.

(Girish Soman)

Income Tax Officer(PR),

The Principal Chief Commissioner of Income tax, Kerala.